

BUILT-IN CLASSROOM RECORDING & STREAMING QUICK-START GUIDE

How do I record?

If you have scheduled your recording(s) with UBC AV Support, the recording will start and end automatically at the times specified in the request (i.e 9am – 9:50am, 10am – 11:20am).

If you would like to record but have not requested in advance, please contact the AV Helpdesk.

What can I record?

- ✓ Camera 1 (Instructor Camera)
- ✓ All Microphones
- ✓ Video Content from any source
- ✓ Audio Content from any source

Recording Indicator



Ready to Record



Recording (will flash for final 10 seconds of recording)



Persistent blue = fault, please call support.

1 Microphones

- Turn on the lapel microphone(s).
- Clip the microphone towards the top of your garment, approximately 6" from your mouth.
- Be mindful of jewelry, clothing or hair that could come into contact with the microphone.

2 Content

- This room can capture any content assigned to projector 1.
- If using the Room PC, you will need to sign in with your CWL.

3 Camera

- This room is equipped with a pan-tilt-zoom camera that can be controlled via the AV touch-panel.
- Select the 'Camera' tab

Need Support?

AV HELPDESK

604.822.7956

av.helpdesk@ubc.ca

7:45AM-4:00PM