# **Mobile Zoom Cart**

#### How do I record?

- When your call is connected, tap Start Recording on the Zoom Room Controller
- The cloud recording link will be sent to the host of the scheduled recording
- To stop the recording press Stop Recording
- Alternatively auto-recording can be enabled from the Zoom web portal

### What can I record?

**C**amera

Lapel Microphone

Your own device via **HDMI\*** 

\* It is not possible to record audio via the HDMI cable from your laptop or tablet. Only the video content will be captured. If audio is essential, please use the Room PC.

# **1** Microphones

 The camera bar has microphones built-in that will automatically reject environmental noise.

# 2 Content

- Connect your presentation device (i.e laptop or tablet) to the Instructor
  HDMI cable.
- Content will start sharing automatically if the cart has host privileges or if participant screen sharing is enabled.

# 3 Camera

- The camera is able to automatically track and frame individuals in the field of view.
- To toggle this feature, tap the 'Camera Control' button.
- If you wish for the camera to primarily look at an audience, you should disable auto-tracking.
- If the camera will primarily look at an instructor, you may wish to enable it.

### **Need Support?**

AV HELPDESK 604.822.7956 av.helpdesk@ubc.ca 7:45AM-4:00PM