Mobile Zoom Cart

How do I record?

• When your call is connected, tap **Start Recording** on the Zoom Room Controller.
• The cloud recording link will be sent to the host of the scheduled recording.
• To stop the recording press **Stop Recording**.
• Alternatively auto-recording can be enabled from the Zoom web portal.

What can I record?

- Camera
- Lapel Microphone
- Your own device via **HDMI**

*It is not possible to record audio via the HDMI cable from your laptop or tablet. Only the video content will be captured. If audio is essential, please use the Room PC.*

Microphones

- The camera bar has microphones built-in that will automatically reject environmental noise.

Content

- Connect your presentation device (i.e. laptop or tablet) to the **Instructor HDMI** cable.
- Content will start sharing automatically if the cart has host privileges or if participant screen sharing is enabled.

Camera

- The camera is able to automatically track and frame individuals in the field of view.
- To toggle this feature, tap the ‘Camera Control’ button.
- If you wish for the camera to primarily look at an audience, you should disable auto-tracking.
- If the camera will primarily look at an instructor, you may wish to enable it.

Need Support?

**AV HELPDESK**
604.822.7956
av.helpdesk@ubc.ca
7:45AM-4:00PM